

**Minutes**  
**Rehoboth Beach Homeowners' Association**  
**Board of Directors' Meeting**  
**October 15, 2022**

Meeting was called to order by President Pam Baker at 9:00 AM. Attendees: Pam Baker, Steve Curson, Clif Hilderley, Susan Gay, Sharon Sherwood, Bob Lawrence, and Elise Burns

**Minutes:** September 18, 2022 minutes were approved.

**Treasurer's Report:** Steve Curson reported the September closing checking account balance at \$6,263.87. The total expenses this month were \$4,888.44 and deposits equaled \$469.22. The September Reserve Account closed at \$4000.29. The total September RBHA balance is \$10,264.16. Treasurer's Report was approved.

Discussion followed regarding the cost of this year's picnic and should we scale back on food. This year we ordered 8 platters, two were leftover. All the sides were eaten. The ice cream was a success along with the two trays of cookies. The drinks and paper products will carry over to the next event.

Due to the change in leadership the checking account authority will be changed to Pam Baker. Clif Hilderley will assign the Zoom account to the RBHA email.

**Old Business:**

**City Issues:** John Dewey submitted a summary of city issues. (See attached) After discussion it was determined that the board will not consider action on any of the listed items.

**Minutes** – In reviewing recent events a motion was made to put in parenthesis any date changes that occur prior to the publication of the minutes. The motion was approved.

**Website** – Clif Hilderley will compose a summary regarding city code enforcement for the RBHA website. As a transition Sharon Sherwood will take over the editing of the website along with Matt Stewart. The online membership form and payment section are up and running for the 2023 membership year. Constant Contact will now be assigned to Mark Saunders, Pam Baker, Sharon Sherwood, Susan Gay and John Dewey.

**Lawn Alternative** – The “Create a Yard That Benefits People and the Environment” flier regarding the 10 AM, Thursday, October 27th meeting, at City Hall was posted on Constant Contact. A reminder notice will be sent. Lynne Coan also distributed the flier through “Lines In The Sand” and a press release was sent to the Cape Gazette. RBHA will post Elise Burns' article in the November RBHA Newsletter.

**Super Citizen** – RBHA was notified by a member that there is a woman who independently cleans-up the beach almost daily. She not only collects bags of trash but works to return lost items. RBHA would like to recognize her efforts. Susan Gay will reach out to her to see if she would consent to an interview. Discussion followed regarding how to find out about and recognize other individuals who go above and beyond for the community.

**Employee Appreciation** – This year the employee appreciation will include a Rise Up \$15 gift card. The cards will be presented on November 18<sup>th</sup> from 8-10 AM in the upstairs foyer at City Hall. Employees can stop by for coffee and donuts and receive their thank you gift from RBHA board members. Steve Curson and Patrisha Davis will organize the event.

### **New Business:**

**New Agenda Format** – The directors will be listed at the top of all future agendas with term dates noted.

**Annual Meeting Agenda (10/22/22)** – Pam Baker is having shoulder surgery next week so Sharon Sherwood will run the annual meeting. Steve Curson will present the Treasurer's Report and RBHA donations. The mayor will give an overview of city issues and Commissioner Jay Lagree will present an overview of the Stormwater Task Force. Each speaker will be allotted 20 minutes. The purpose of the meeting is to begin to educate our members on the issue of stormwater and the need for a city stormwater plan.

**Stormwater / SOLA 2** – Sallie Forman and Jan Konesey would like to know if RBHA will take a position on the development of a city stormwater plan. RBHA plans to set a meeting with SOLA sometime after the annual meeting.

**Proposal To Relax City Code Regarding Usage of Outdoor Dining Patios-** Pam Baker wanted to recognize John Dewey for successfully spearheading RBHA's effort to take a position against relaxing the city code on outdoor dining. The issue was addressed at the last commissioners' workshop and failed to move forward.

**Duties of Board Members** – The goal is to develop a handbook for the RBHA organization. Annual activities include the newsletter (April, July & November), spring & fall meeting, candidates forum, picnic, city employee appreciation, membership drive, thank you notes, public notification/issues, website, donations, membership list, Constant Contact and annual calendar. Sharon Sherwood will distribute a list for board members to volunteer their skills and set procedural guidelines for the coming year. It was determined that RBHA will hold a new member event again in 2023 in lieu of the spring meeting.

**2023 Meeting Dates** – Pam Baker distributed a tentative meeting schedule for 2023. After discussion it was determined that Pam will send the schedule out via email to allow members to check their schedule and follow-up with additional online discussion. Once the schedule is determined we will confirm meeting locations.

**2022 Donations** – \$500 will be donated to the RB Volunteer Fire Company’s Tower Campaign, \$250 to Rehoboth in Bloom, \$250 to Rehoboth’s Delaware Humane Association, and \$250 to the Delaware Center for the Inland Bays. These donations will be presented in person at the fall meeting, if a representative can attend.

**Collaboration with Main Street** – Steve Curson has been on the Main Street board since 2016. He will not renew his 3 yr board position in December, however he will remain on the Design Committee and continue to work as a liaison between RBHA and Main Street. Main Street does have a number of events coming up including Wreaths Across America in December. RBHA will again partner with them on this event. They also have a fashion show scheduled and a new city walking tour app has been launched.

**Code Enforcement:** We will again work to organize a small group to present issues regarding code enforcement at the November 18<sup>th</sup> commissioners’ meeting. Clif Hilderley will again distribute the issue list for organizational purposes to John Dewey, Mark Saunders, Pam Baker, and Steve Curson.

**The meeting adjourned at 11:09 AM**

Next meeting is scheduled for 9 AM, Saturday, November 19<sup>th</sup> at Main Street

**President** - Pam Baker

**Vice President** - Sharon Sherwood

**Treasurer** - Steve Curson

**Secretary** - John Dewey

The above executive board serves a two year term expiring 9/30/2024

**Nine Board Members, three year terms ending as follows:**

Clif Hilderley (09/23)

Steve Curson (09/23)

John Dewey (09/23)

Pam Baker (09/24)

Patrisha Davis (09/24)

Susan Gay (09/24)

Bob Lawrence (09/25)

Elise Burns (09/25)

Sharon Sherwood (09/25)