

**Minutes**  
**Rehoboth Beach Homeowners' Association**  
**Board of Directors' Meeting**  
**May 14, 2022**

Meeting was called to order by President, Mark Saunders at 9:00 AM at the Main Street Office. Attendees: Mark Saunders, Steve Curson, Clif Hilderley, Pam Baker, Sharon Sherwood, Bob Lawrence, John Dewey, Elise Burns and Patrisha Davis

**Minutes:** April 16, 2022 minutes were approved.

**Treasurer's Report:** Steve Curson reported the April closing checking account balance at \$16,395.51 and April savings account balance at \$416.82. Total April RBHA balance of \$16,811.92. \$500 was donated to the Rehoboth Beach Volunteer Fire Department. Treasurer's Report was approved.

**Old Business:**

**Reserve Fund** - Steve Curson submitted to the board an overview of expenses for 2020, 2021, 2022 and identified fixed expenses. Discussion followed regarding these fixed expenses and how they relate to establishing a reserve fund. The following motion was made and approved: "The RBHA Board shall allocate membership dues and donations collected to pay for the following essential expenses necessary for the organizations' continued operation prior to paying for any non-essential services or activities: banking, insurance, legal, website, email, online meeting and P.O. Box services. The RBHA Board shall establish and maintain a reserve fund in the amount of \$4,000 which shall be used only in the event dues and donations are insufficient to pay for such essential expenses and only with the approval of the RBHA Board." Per an approved motion the existing RBHA interest bearing savings account will hence forth be referred to as the "Reserve Fund".

**Sharon Lynn** - RBHA delivered flowers to City Manager, Sharon Lynn in appreciation of her years of service to Rehoboth Beach.

**New Member Social** - Elise Burns has secured the RB Library for the New Member Ice Cream Social on Saturday, June 18 at 1pm. The invitation design is set and invites will be sent to the 257 new members from 2022 and 125 new members from 2021. An Evite will be sent with a supporting reminder delivered through Constant Contact.

**Newsletter** - The total mailing cost for the spring newsletter was \$402 including postage, set-up, and revisions. This spring we will not send the newsletter as an email attachment. Instead we will send the newsletter as a multipage document in constant contact to all members.

**New Business:**

**Election Registration Drive** - Patrisha Davis will distribute voter registration information and deadline reminders to members via constant contact over the next couple of weeks. The deadline for voter registration is July 14th.

**Candidate Forum** - Due to an event conflict at Camp Rehoboth Steve Curson will check the availability of the Fire Hall for the Candidate Forum on July 16th at 9:00 AM. RBHA will continue to coordinate with Camp on the candidate forum format.

**Survey of Members** - A committee will be formed to establish questions for the Spring/Summer membership survey. An online format will be determined and advertised in the Candidate Newsletter in July.

**City Meeting** - Clif Hilderly will contact the mayor in reference to setting up a meeting with the Acting City Manager to discuss 1) the printing of the Safety Brochure and 2) City Code Enforcement.

**Webcam/Speaker System** - RBHA is looking to purchase 1) a camera for the purpose of zoom meetings and 2) a portable microphone/speaker. Discussion followed regarding the specific types of equipment that will enhance RBHA events. A motion to set a maximum of \$800 for the purchase of equipment was passed.

**Online Membership Form** - Clif Hilderly is working on a webpage for the RBHA membership form and submitted a sample to the board for review. Discussion regarding the form format was tabled until the next meeting.

**Stormwater Management Taskforce** - Elise Burns reported that the first meeting in April was basically an advisory meeting regarding the establishment of a stormwater utility and the current proposed fee structure. If the time table holds the taskforce will make a recommendation to the mayor and city commissioners in September.

The meeting was adjourned at 10:40 AM.

The next meeting is scheduled for 9 AM, Saturday, June 18, at Rehoboth Main Street.